

Fig. 1

120

John's Construction 122(1)  
1234 N. Road  
Anywhere, WA 99999

Dear Mr. Jones,

Here are my preliminary estimates for the work items. Note 122(2)  
that I substituted different paint for DuPont since it is out of  
stock.

204(1)	202(1) Home Section	202(2) Work Items	202(3) Cost
204(2)	Roof	1. Rip off shingles 2. Resurface and apply stucco	\$2,300
204(3)	Kitchen	1. Repaint Cabinets 2. Rework plumbing for sink 3. Add ceramic tiling to floor	\$5,500
204(4)	Family Room	1. Fix blinds 2. Reupholster couch 3. Install hardwood floors	\$3,500
204(5)	Porch	1. Repair structural damage 2. Sand and repaint with ivory Asian paint	\$760

124

122(3) Thanks,  
John

Fig. 2

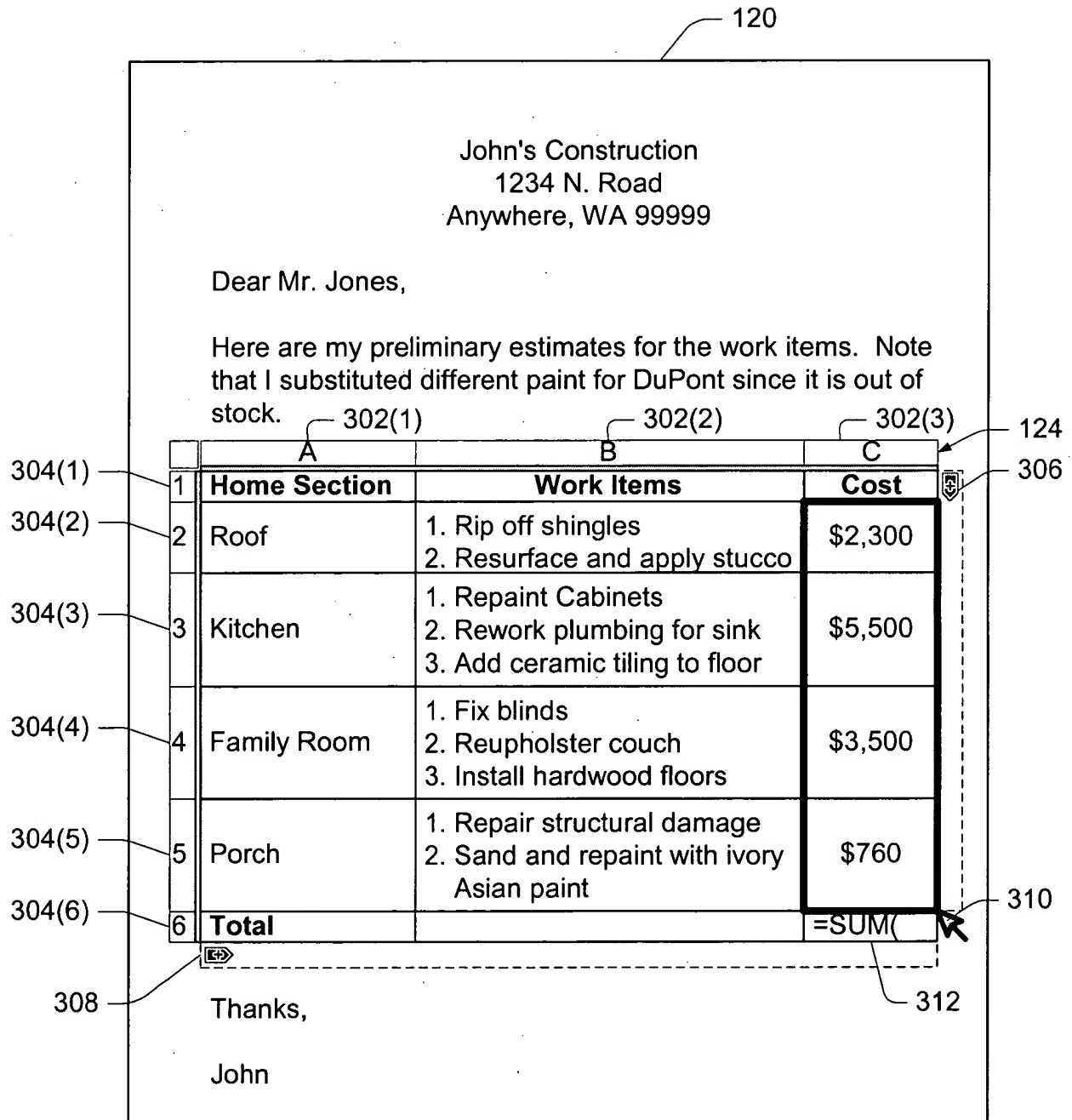


Fig. 3

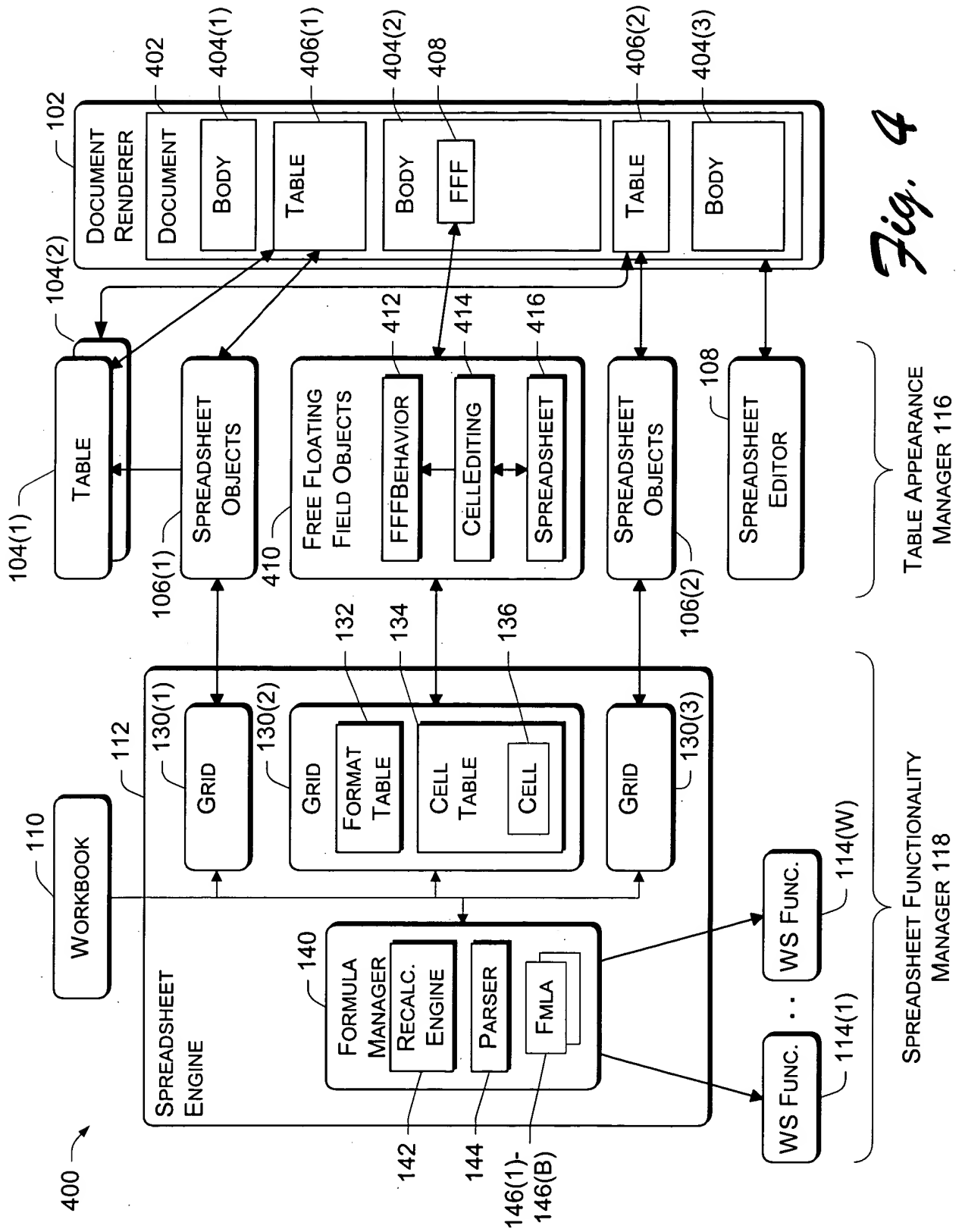


Fig. 4

John's Construction  
1234 N. Road  
Anywhere, WA 99999

Dear Mr. Jones,

Here are my preliminary estimates for the work items. Note that I substituted different paint for DuPont since it is out of stock.

	A	B	C
1	<b>Home Section</b>	<b>Work Items</b>	<b>Cost</b>
2	Roof	1. Rip off shingles 2. Resurface and apply stucco	\$2,300
3	Kitchen	Repaint Cabinets \$300 Plumb Sink \$1,500 Tile Floor \$3,700	=SUM(Table2!B1:Table2!B3)
4	Family Room	1. Fix blinds 2. Reupholster couch 3. Install hardwood floors	\$3,500
5	Porch	1. Repair structural damage 2. Sand and repaint with ivory Asian paint	\$760
6	<b>Total</b>		<b>\$12,060</b>

Thanks,

John

Fig. 5

600

John's Construction  
1234 N. Road  
Anywhere, WA 99999

Dear Mr. Jones,

Here are my preliminary estimates for the work items. The total cost is approximately **=Table1!B6+Table2!B8**

602 → Table 1

Outdoor Work Items	Cost
1. Rip off roof shingles	\$300
2. Resurface and stucco	\$2,000
3. Repair porch damage	\$360
4. Paint porch	\$400
<b>Total</b>	<b>\$3,060</b>

608 →

The itemized cost for the outdoor work items are summarized in Table 1. Note that I substituted different paint for DuPont since it is out of stock.

604 → Table 2

The itemized cost for the indoor work items are summarized in Table 2.

Indoor Work Items	Cost
1. Repaint Cabinets	\$300
2. Plumb sink	\$1,500
3. Tile floor	\$3,700
4. Fix blinds	\$200
5. Reupholster couch	\$400
6. Install hardwood floors	\$2,900
<b>Total</b>	<b>\$9,000</b>

As you requested, the costs of pursuing only the roof and kitchen at this time are summarized in Table 3.

606 →

Big Items Only	Cost
Roof	\$2,300
Kitchen	\$5,500
<b>Total</b>	<b>\$7,800</b>

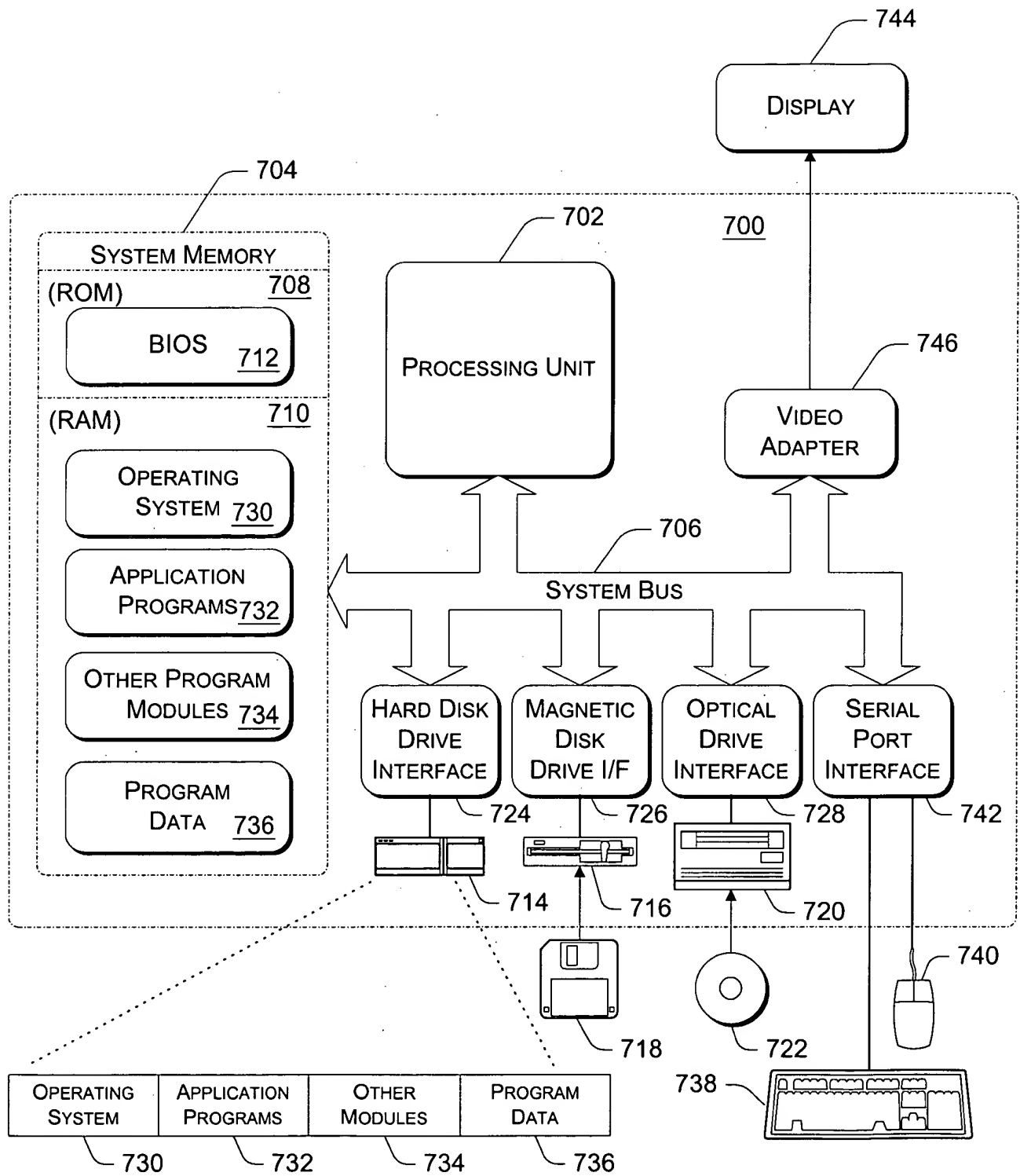
=SUM(Table1!B2:Table1!B3)

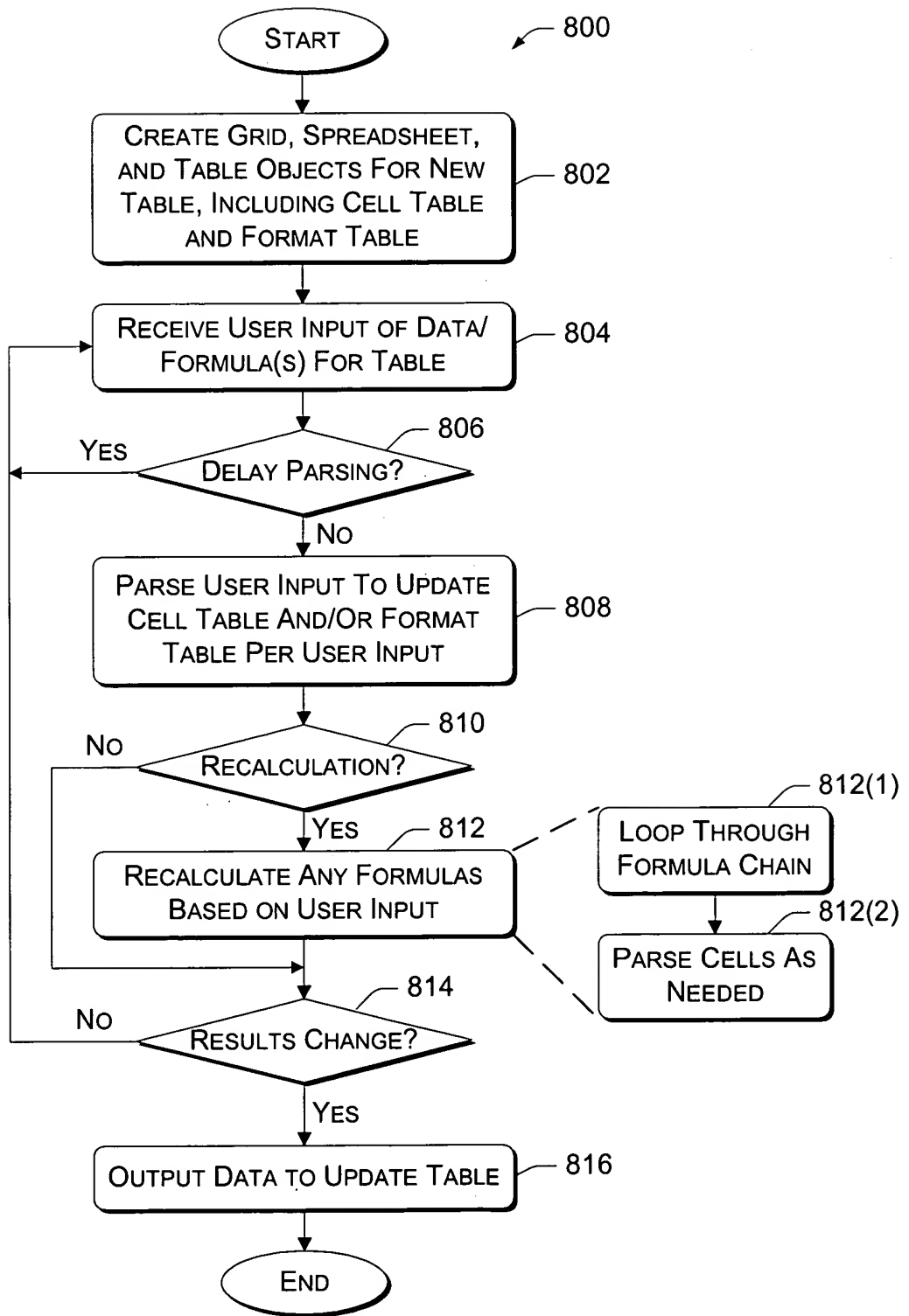
=SUM(Table2!B2:Table2!B4)

Table 3

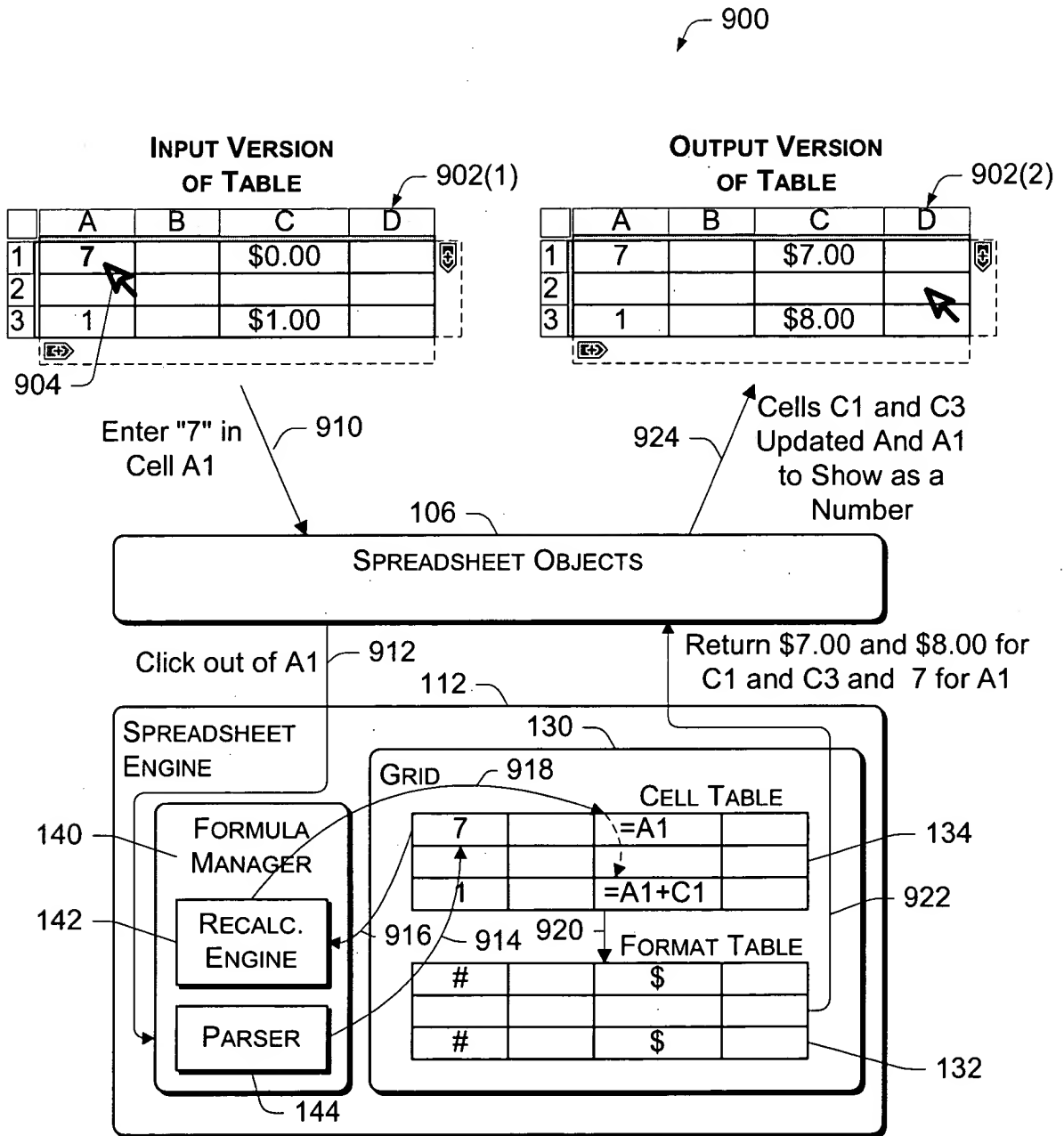
Thanks, John

*Fig. 6*

*Fig. 7*

*Fig. 8*





*Fig. 9*

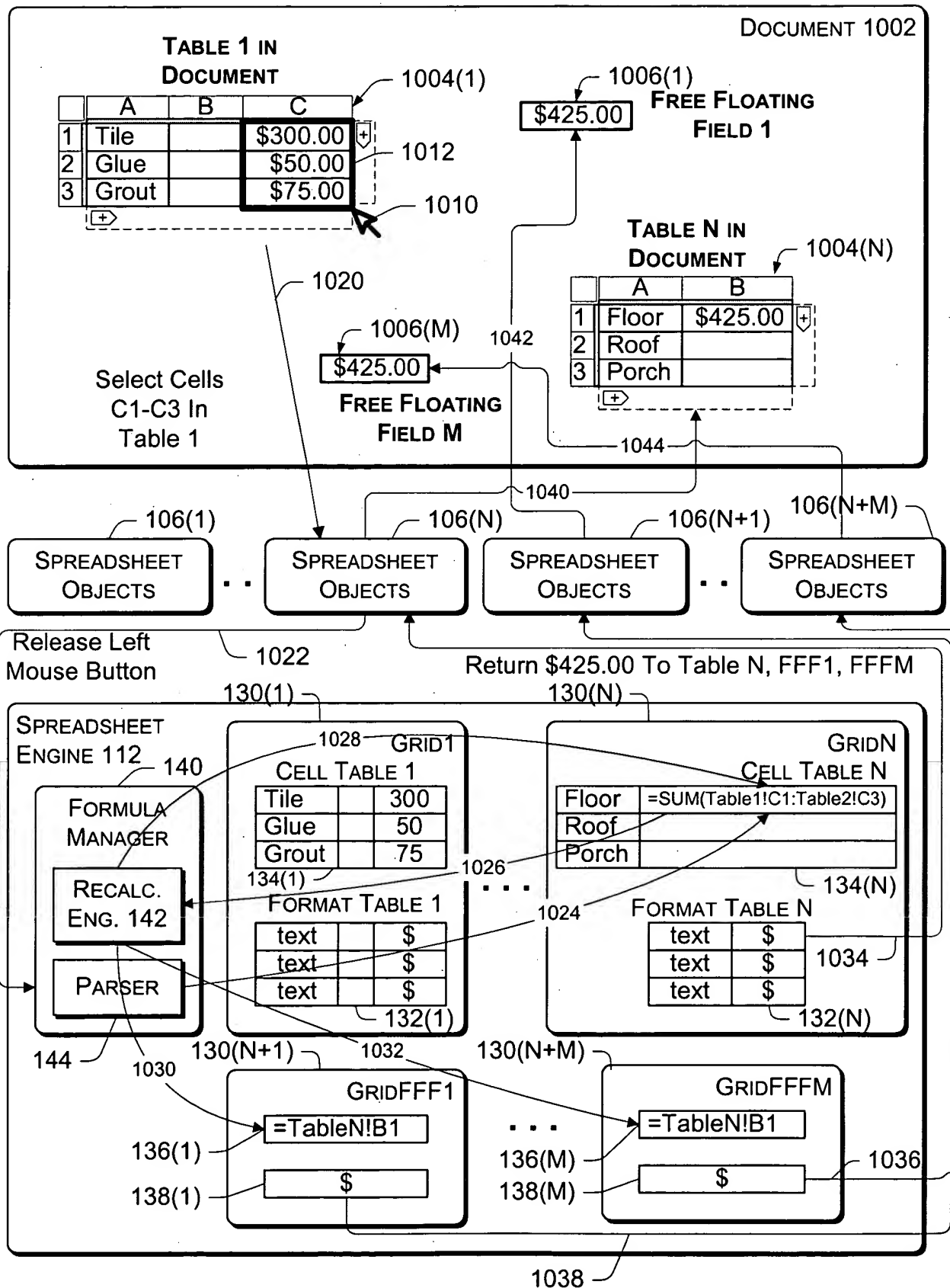


Fig. 10